

2015 Guidelines

Please ensure everyone in your party knows the norms of Decatur Head. Refresh your adult children on the rules; some have changed since they were young. Members are responsible for their guests' behavior; educating them on the rules ensures a nice visit for everyone! Review septic tank and fire safety rules, plus locations of fire hoses and extinguishers. Please be courteous if you or guests are reminded by members or Caretakers about DHBA expectations. Each cabin has a notebook containing the Bylaws and further details regarding norms and rules. Hope your visit is wonderful!

Decatur Head visitors only: *INTERNET PASSWORD IS: islandtime*

Caretakers' Office Hours: Thursday –Monday 9 AM - 7 PM (except Mondays till 5 PM only) Please respect Dick and Char Donovan's peace and privacy, especially on their days off. You may enter the office any time. Do not enter their home unless invited. As always, make other arrangements for boat or truck transportation during Caretakers' time off; they aren't available.

Protect the Head for all to enjoy...

- * **Fire Safety:** fires require **adult** supervision at all times and **hoses must be charged**. **No fireworks/sparklers** of any kind allowed on Decatur Head. **Fire Pumps** are located between cabins 1 & 2 and cabins 5 & 6. **Training every Monday** in summer.
- * Respect the rights of others on Decatur Island by **not trespassing** on others' property.
- * **Do not use other members' or caretakers' equipment** or **enter other's cabin** unless invited by that person to do so. Many members have requested this reminder of basic respect.
- * Animals must be under owner's immediate control at all times. **Pick up the poop!**
- * **Beach driftwood** is the property of DHBA and protects from costly erosion. Only burn driftwood that is smaller than your arm.
- * **Move boats from the dock after unloading;** they weaken the structure and impede other members trying to dock/offload from other boats.
- * **Label all equipment** (crab pots, skiffs, oars, etc.) with your name. Per All Member Annual Meeting announcement, **unlabeled items will be discarded this Sept. and the shared freezer will be turned off Oct.1 (contents thrown out)**.
- * When Board members are vacationing on Decatur, please let them take a break from DHBA work (except in emergency). Instead, **use email to contact Board members** with questions, problems, or suggestions (phone call if urgent or no email). Thanks!
- * **For members who clean their own cabin**, there is a **cleaning checklist**, which must be used. Please **take more care to ensure that dishes are very clean**. The green side of the sponge can be very effective for scrubbing silverware and pots and pans.

Please obey "No Trespassing" signs.

We hear complaints from our Decatur neighbors about members walking, sitting, or driving on private property around Decatur Island. **Island harmony is based on good relations and respect for private property**, similar to your own home. Our truck is known by all and transgressions easily spotted, noted and discussed. Please be a good neighbor; stick to public roads unless you have received permission to enter a private area.

Many private roads branch off from the county road; it is not always obvious they are private. The **air strip areas are not public and driving is not permitted**. The **Nature Conservancy is reached by private boat**. The **shipyard is private property** and clearly marked. **Decatur NW does not allow non-DNW vehicles/bikes** on their inner roads; walking on their main road is ok (not yards). (Their property is at the end of some county road branches. One has stone pillars 'gates' on each side of the road; another at the very top of the hills has a chain across it.)

Note: Some members have special relationships with some islanders and have permission to walk/bike on their property.

Guidelines:

1. Check out time is 12 noon & check in time is 2 PM.
2. The time that you request a boat trip is when the boat hits the beach to load, not when you arrive at the Park. .Summer tides cause the boat to run many trips back-to-back. Dick can not wait without impacting others. .Please have your luggage already down by the water's edge so loading can be quick. If you are not using the Strait Shooter, notify Dick / Char well in advance when and where you arrive, and if you need the truck at that location. Email is best if done in advance.
3. If there is a problem with your pick up time, call Dick: **206-660-0203**.
4. ALL children 10 and under **MUST** have a life jacket while on docks & boats.
5. If you clean your own cabin, please follow the cleaning checklist in each cabin. Leave it how you'd like to find it. The Caretakers are required to charge a 2-hour minimum (\$25/hr) if a cabin needs added cleaning after you depart.
- 6.** To pay for cleaning: Char may provide cabin cleaning for \$75 for large cabins and \$50 for small cabins, if she has wants to (isn't required to.) Please ask Char several days in advance; she will see if that fits with other duties she/Dick must perform. Dish washing is not included. Members must wash & put away dishes. **Members may also be fined if dishes are not sufficiently cleaned.**

7. Please cover mattress covers with a sleeping bag or sheet & please strip mattress covers off if they are soiled.
8. Per earlier Summer Notes and Bylaws, **DHBA's boat, truck, wireless internet access, other assets and/or caretakers' time may only be used by members and guests (+ their visiting adult children/guests) when staying on the Head.**
9. It is hard to like your fellow members if you are stepping in their dog's poop. **Please have your dogs under your voice or leash control at ALL times so they are not disturbing others or pooping unattended as they wander away from you or your children to go back to your cabin.** Occasionally a member, having negative experiences with a particular dog, will request the dog be banned from Decatur. Help us all avoid that unfortunate experience. Having your dog at Decatur is a pleasure for dog owners; if handled respectfully, it can work for everyone.
10. Pans, dishes, a mattress or furniture go back where they started if moved.
11. Please turn off lights & heaters when possible, especially outside lights when retiring for the evening. This permits the night sky to be enjoyed by all.
12. Mice are a challenge. Keep cabins as free of food debris as possible. Remind children to throw wrappers in the garbage. **Sweep kitchen floors, empty your inside garbage into big outdoor - covered - cans at night to stop midnight 'feasts'.** Put pot holders back in plastic containers; close lids so mice can't nibble on them!
13. If you find evidence of mice and want to trap them, simple mouse traps are in the laundry room. Peanut butter makes excellent bait. If you catch a mouse, put it and the trap in a plastic bag, seal it and dispose of them in your trash. The mousetraps are not reusable. Mice can carry Hanta virus so shouldn't be handled directly and traps aren't reused.
14. The kitchens have new cookware. Bar Keeper's friend works well to get pots and pans clean. Please don't use any metal on the non-stick pans.
15. Please do not put BBQ's on the deck; it is a fire risk plus damages the wood.
16. **Fire pits can be no larger than 2 feet in diameter according to the fire code.** Please keep cabin hoses charged and near fire pits if you have a fire burning. If it is dry, wet the area around fire pits. NEVER leave the fire unattended. FIRES MUST BE SUPERVISED BY AN ADULT AT ALL TIMES. Very dry summers often cause bans against outdoor fires. Caretakers will post any ban notices in the Office.
17. Use small pieces of driftwood for outdoor fires. Split logs for the cabin fireplace. It is essential that larger pieces of driftwood remain on beaches to avoid costly and dangerous erosion of DHBA shoreline. **DO NOT REMOVE ANY PIECE OF BEACHWOOD LARGER THAN A MAN'S ARM. Our beach wood is not to be taken for any reason**

except for Decatur Head outdoor fires. If you see others taking larger wood, remind them of our rules to protect our Head from expensive erosion.

18. Candles and fireworks of any kind, including sparklers, are banned - always.
19. DO NOT burn garbage in the cabin or outdoor fireplaces. Haul it out!
20. Remember to empty the outside garbage can if you use it.
21. You may use the telescope in the locker room. Please return daily.
22. We have 1 porta-crib, 1 highchair, a baby bouncy seat, a jogging stroller and a baby's play station. Please reserve with the Caretakers beforehand. CLEAN and return to appropriate spots when you are done using them.
23. Please DO NOT put paper products of any kind or produce stickers in the compost bin. Compost now resides between the fuel shed and the locker room.
24. If you are doing craft projects that involve paint and glue, please bring newspaper for covering the tables. Extra paper is in the locker room on the bench.
25. If you bring magazines to the Head to leave, take home an equal number of older magazines when you go so there aren't stacks of old magazines everywhere.
26. If you have a boat, motors, gas cans and crab pots, PLEASE mark them with your name (arrange to have that done if you are not visiting). **We will continue to remove those that aren't marked or that do not belong to current DHBA members.**
27. All unclaimed and unmarked materials in the storage shed will be disposed of if not marked by end of prime time.
28. The members voted to have the members' freezer plugged-in only from May to September. (Electricity on Decatur is expensive.) Remove all items before Sept. 15. Remaining items are discarded when the freezer is cleaned and unplugged Oct. 1.
29. Please connect with Caretakers only during their work hours. Their responses to emails/voice mail will occur after they return from their 'weekend' if sent during that time. There are emergency exceptions but please plan ahead. The Donovans are not paid for working during days off and so are not expected to work then, except for dire emergencies. If they have a medical emergency and must be gone outside their normal "weekend" the alternate days will be posted on our website. Here is their work schedule:
Days off: Monday 5:00pm to Thursday 9 AM (tides allowing)
Work hours: Thursday thru Monday 9AM-7PM (till 5 on Mondays)
30. Septic: Each cabin has a separate septic tank and drain field. The septic system depends on bacterial breakdown of waste and can only handle specific materials—body

waste and plain toilet paper. The system depends on settling time; the less water you use, the more effective it is in processing waste.

31. Provide methods for disposing of tampons, baby wipes, tissues, kitchen waste and grease; don't put them in the toilet or down sinks. Bringing some small zip-lock bags for the bathrooms is a good strategy. Never flush medications. Also, **bleach, bleach products, or caustic drain cleaners kill the bacteria septic systems need to work.** We provide safe cleaning products in the cabins. Chemicals or fragrances flushed down the toilet or used in the washers or sinks will not be degraded by the bacteria, will pass into the soil and then Davis Bay.

32. In the office is a **first aid kit with Epi pens** and an **external defibrillator.**

See Blue Book for further information and guidelines.

THANK YOU in advance for helping to keep Decatur Head a great place for all of us to visit. We hope you have a wonderful time!

Best regards, Your 2015 Board of Directors

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