

BOT Meeting  
February 19, 2015  
Attending

Molly Rothwell President  
Kathleen Kelley Treasurer  
Nancy Stevens Vice President  
Wanda Garfield Reservations  
Catherine Peng Secretary  
Barb Loners Long Term Planning  
Stephanie Murphy Docks buys boat

Minutes – Approved. Of note – Executive version includes HR caretaker privacy matters and not to be posted with the General Minutes on the DHBA web site.

Proxy's.

- 1- BOT putting together policy regarding proxy's role and rules regarding voting and motions.
- 2- Legal Representation. BOT requesting members who no longer represent themselves have a pointed legal representative from the family have legal documentation.

Reminder – BOT contacts only members and designated legal responsible adult children. It becomes the responsibility of the member and legal rep to contact all other adult children for information regarding DHBA.

Reservations –

- 1- BOT requesting to know responsible member/adult child staying in cabins. ACTION ITEM – Reservation chair with assist of BOT will work on wording sent out in letter for prime time draw requesting members to document who is the responsible member/adult child.
- 2- Caretakers on vacation during historic time of prime time draw. ACTION ITEM – information regarding prime time sent out early this year – first week of March. Forms due April 3<sup>rd</sup> midnight and Prime Time Draw April 6<sup>th</sup>.

Of note – Alder's have volunteered their time as caretakers during Donovan's vacation April 17-May 2<sup>nd</sup> 2015

Group reservations/bumping discussion –

Below information reprinted from Member Handbook – General Information.

#### SEPARATE USE OF DECATUR HEAD BY CHILDREN OF SHAREHOLDERS

The Association wishes to encourage the separate use of Decatur Head by children of shareholders over the age of 21, but recognizes that use of the cabins by shareholders themselves must be given first consideration. After a survey in the winter of 1994 the Board of Trustees decided that the shareholders had the discretionary right to request a portion of their three-week Prime Time for their children without being subject to

bumping rules. However, any other use by children, either during open prime time dates or at anytime during the rest of the year, shall be subject to being bumped by a shareholder up to ten days prior to the start of the reservation. While on the Head children of shareholders are subject to all the same rules and regulations governing shareholders. In addition, shareholders are responsible for all actions of their children while on the Head and are responsible for any unpaid charges incurred by their children during their stay. Fees for children are the same as for shareholders

## GUESTS AT DECATUR HEAD

Often shareholders invite guests to join them at Decatur Head. In most cases the guests stay in the same cabin with the shareholders but at times, particularly during non-Prime Time, separate cabins are reserved for guests. When this occurs shareholders and guests should understand the guest may be bumped by other shareholders from use of the separate cabin up to ten days prior to the start of the guest use.

Escrow. Below is a reprint of Escrow statement I believe Nancy spoke of at meeting. Also located in Member Handbook General Information requesting some portion or all to be removed???? Please clarify.

### Stock Transfer Policy

#### **Stock Transfer Policy:**

1. Beginning January 1, 1993, no stock in the Decatur Head Beach Association shall be transferred from a selling to a buying owner without the filing of an escrow statement and a copy of the signed sale contract with the treasurer of the Decatur Head Beach Association.
2. Beginning January 1, 1993, no stock in Decatur Head Beach Association shall be transferred without satisfying the selling owner's account with the Decatur Head Beach Association.
3. Beginning January 1, 1993, no stock in Decatur Head Beach Association shall be transferred without payment of the required stock transfer fee to the Decatur Head Beach Association.
4. Such escrow statements may be prepared by a commercial escrow company, or by selling and buying owners themselves.

#### **Construction Update –**

- 1- Cabin 1 flooring update. Cabin 1 closed March 25-April 9<sup>th</sup> for tear out and flooring. Kelley/Arnold family to assist. Prior to construction part of carpet will be pulled up to view condition of subflooring. If time and finances allow for a second cabin's flooring to be replaced, Cabin 6 and Cabin 2 have the greatest need. Current bid for Cabin 1 from Dick approx \$7,500.00
- 2- Cabin 8 bathroom. Still need involve from Dick (his labor) initial bid was \$8,100.00 but will be closer to \$6K thanks to Arnold/Kelley assist

#### Boat

Back in shop with unknown cost/extent of repair- information forthcoming.  
Unknown if Dick is logging every trip made on boat. ACTION ITEM – Molly will confirm how Dick is logging trips.

#### Dredging-

See notes provided by Nancy.

Nothing happens without the Dredge Survey. Need Land Survey.

Dredge Survey cost \$11,880. Boundry (Land) Survey – optional \$5,100.

Total cost approx \$17K. All BOT members agree to move forward. Kathleen Treasurer will look at budget to determine timing.

Treasurer report passed out to BOT.

Meeting adjourn 2145.