

Decatur Head Beach Association

Board of Trustees Conference Call

February 8th, 2021

Attending:

Bryce Kisker- President
Kerri Donovan - Vice President and Reservations
John Mannetti- Treasurer
Duke Campbell- Special Projects & Task Force
Richard Mesher-Maintenance
Chris White- Secretary
Jon Claus- Boats and Docks

John Mannetti: Budget

1. The Dredge cost was \$7,500, which was less than the 10K we had budgeted for the work.
2. We have underspent on improvements and maintenance.
3. Insurance costs went up by \$2,700
4. Generally speaking, the budget is on track with the projections for the year thus far.

Bryce Kisker:

1. Caretaker time-off and vacation time needs to have some coverage from the BOT or Membership to watch the property and keep up with reservations.
2. Do we hire someone to help with property issues when Caretakers are away? Or do we keep a local on retainer to cover emergencies?
3. We should have a check list of items that would need to be handled if the caretakers are away:
 - a) Electric shut-off
 - b) Water shut-off
 - c) Who to contact for various tasks (tree fall, broken pipes, roof issues)

The BOT discussed and decided that it would be best if we called on members to go and stay on the property during the weeks that the Caretakers are on vacation, and that for reservations, the Membership could just email the BOT in the event that a reservation was important enough to need attention from Monday night through Thursday morning.

Richard Mesher: Maintenance

Richard has taken over for Stephanie and has been in touch with Shawn and Heather and is getting along well in the new role. There was nothing pressing to discuss, but things are being taken care of.

Kerri Donovan: Reservations

1. Keri is working on the Policy Committee as well and had reviewed what she could find about various reservation policy. One issue was Primetime draws of “3 Periods of up to 7 days” and not 21 days(not including COVID-19 “blocked” days). Somehow, it was changed or understood as 21 days total for Primetime draws outside of 30 day period, which is not the case.
2. Kerri also asked the BOT to weigh in on how the Adult Children (AC) of members fit into the draw. **The BOT decided it to be as follows:**
 - Week 1: Round #1: BOT Only
 - Week 1: Round #2: Shareholder Occupant Only
 - Weeks 2 & 3: Shareholders and Adult Children together (AC = 21years and older)

Duke Campbell: Committees Chairman

Duke summarized the 5 committees work to date and asked the BOT for comments and feedback.

Policy Committee:

- It was suggested that the existing documents need to be sorted into Financial, legal, and Historical documents. These could then be placed on a “read-only” website. Then the issue will be what to do with the remaining hard documents. Some are no longer important but have no consistent location and are subject to loss down the road.

Design Standards Committee:

- The “look and feel” people... They are working to come up with standards for interior design, so we have a guide when repairing, recovering, re-flooring, etc.

Chaos Committee:

They have split up into task groups that will handle:

- Storage Building (Cabin #9) –
- Dinghies and Boats
- Motors, Fuel & Oars
- Kayak storage
- Crab and Shrimp Pots

Stewardship Committee:

They have been working on identifying areas to promote good stewardship of the property and surrounding water, how to increase awareness of sensitive areas, possibly asking for help from local institutions like San Juan Preservation Trust, and tribal scientists to help with fish counts, and historical use of the property.

Cabin #4 Committee:

Cabin 4 is working on options to present to the BOT for low, medium and “Make it like Cabin #6” improvements. Those of us who did not know Cabin 6 before the remodel will just have to see what comes of Cabin 4. They are on track to present to the BOT in Late March.

Jon Claus: Boats and Docks

There was significant wash-out of the concrete dock abutment that needs to be fixed before Primetime. Jon and Shawn have discussed and will follow up on getting that done.

Bryce Kisker:

The meeting was a long one, and we left with open action items from Bryce.

- Caretaker time off coverage for property management and reservations
- Getting a 2nd bid for the new waterline hook ups to be hopefully done in March of this year.
- Review of Covid-19 policy of “Blocked” days, and the use of the boat for Members transport (to be discussed with Shawn and Heather too)

Attachments: None

Signed
Chris White, Secretary - DHBA Board of Trustees

Date: