

**Decatur Head Beach Association  
Board of Trustees Meeting  
Monday, April 4, 2022  
7pm – 8:43pm**

**Attending zoom meeting:**

**President-** John Mannetti

**Vice President, Reservations -** Jeff Garfield

**Secretary, Cabin Standards-** Sharon Schell

**Treasurer- Cabin 4 Committee & Environmental Committee-** Chris White

**Special Projects/Dock, Cabin 4 -** William del Valle

**Special Projects/-Committee Liaison-** Kelly Price

**Absent: Facilities/Maintenance Boat (sale)/Buoys** Richard Mesher

Meeting opened by the President and the following agenda items were presented for review and comment. **Additional items:** Jeff requested to add a short update on the Prime Time draw. Sharon requested clarification to determine when meeting minutes should be adjusted to include DHBA updates between meetings. It was determined that any action requiring a BOT vote between meeting will be recorded in the following meeting minutes.

1. Boat sale update - Rich
2. Cabin 4 survey, plan and member voting path - Will/All
3. Lighting Consultant - Sharon
4. Budget update – Chris
5. Summer letter – John

**AGENDA**

**#1 Boat sale update**

**Richard Mesher, Facilities/Maintenance Boat (sale)/Buoys Chair**

- Rich reported via email that there have been many “looks” on the website and Boat Trader, six showings and no offers. The feedback from interested parties is that is that the hull is very scratched and dinged for such a new boat. The dealer suggested reducing the price to \$109K. BOT discussed this recommendation and other options. It was determined to pursue detailing and buffing the hull to minimize scratches and dings. Once that process is completed, we will continue listing at full price for a month before considering a price reduction.

**#2 Cabin 4 Remodel -plan and member voting path, Will Del Valle, Chris White**

Will reported the DHBA received 34 owner responses from the recent committee survey. At this time, it appears that Remodel Design #3 is the leading choice, by 10% margin. The committee is currently digesting and considering the comments owners submitted in the survey. Once the survey review has been completed, the committee will share the results with owners, withholding owner names.

Next steps in the project are outlined as follows:

#1 Further refine the design.

#2 Determine actual budget. Further clarify availability to assist with Seth and Anita.

#3 Develop a proposed project schedule.

#4 Present the refined/updated design to membership for a binding vote, (BOT will make a recommendation for a financing option)

### **#3 Cabin Standards Committee Update- Lighting Consultant Update Sharon**

Sharon provided a committee update and reported receiving two responses to the lighting RFP. The contract deliverables will provide a review of the current lighting functionality and aesthetic for seven cabins, with a proposed fixture plan that can be implemented either singly or as a group. It was noted that both consultants are well qualified and experienced. In addition, the committee received positive referrals from their clients and/or associates.

Based on a significant proposal cost difference, the committee recommended contracting with Moonbeam Lighting (Port Townsend), fees NTE \$5,000. This fee exceeds available the budget of \$1,000. BOT discussion followed. It was proposed and unanimously agreed to fund the consultant fee (NTE \$5,000) with the proceeds of the sale of the DHBA boat. Pending the completion of the boat sale, Moonbeam Lighting will be contracted and engaged.

### **#4 DHBA Budget update – Chris**

No current update, will check in with Anita and email an update if needed.

### **#5. Summer letter to Membership– John**

John requested BOT input for the summer membership letter. The following suggestions were made to be included in the newsletter:

- Add a video link on how to use the DHBA defibrillator
- Include reminders for dock and boat etiquette
- It was noted that the online Member Calendar is not working properly. Anita will be contacted.

John will email a draft of the letter for review and input before sending.

### **Additional discussion:**

#### **DHBA 50<sup>th</sup> Anniversary Planning**

BOT discussed options to celebrate the 50<sup>th</sup> anniversary of the association. Several suggestions were discussed including producing a T shirt and memory book. An all-member picnic was determined to be costly and logistically difficult to include everyone. The advantages of creating of digital memory book were discussed and it was agreed to proceed. DHBA owners will be invited to upload photos and share favorite stories. Kelly Price agreed to begin the work of creating a digital memory book link for DHBA members.

**Submitted by Secretary Sharon Schell 4/10/22**

**Meeting adjourned 8:43 pm. Next Meeting: TBD**