

Decatur Head Beach Association

BOT Meeting

Tuesday- Feb. 12, 2024

7pm via zoom

Attendance:

President- John Mannetti

Vice President, Reservations/DHBA Policy - Jeff Garfield

Secretary- Cabin Standards, Lighting Upgrades- Sharon Schell

Treasurer- Chris White

Special Projects- William del Valle

Buoys/Dock- Kelly Price

Facilities/Maintenance Richard Mesher

John opened the meeting and gave an update on the budget status. He noted that typically this time of year the cash flow is tight and DHBA income will increase with warmer weather and more cabin rentals. There has been no storm or tidal damage this winter that required additional expenditures.

Kelly reported he had visited with Seth and Anita over the previous weekend and had a tour of work-to-date on the Cabin 4 remodel. He noted that the overall change to the cabin interior was impressive and complimented their work and attention to detail. Rich also mentioned he had checked in by phone and received a positive update.

Lighting Upgrades Sharon gave an update on the lighting upgrade project for Cabin 1 and Cabin 4. In mid-January the lighting plans and product links were shared with Seth and Anita for their review and input. Minor adjustments were incorporated and the committee is now ready to proceed with ordering product. Seth confirmed he is planning to install lighting fixtures once Cabin 4 is finished. The overall lighting cost for both large cabins exceeds the assessed amount by approximately \$1,000.00. John proposed the DHBA fully fund the purchase by utilizing excess budgeted funds or savings, as needed. Future lighting assessments will be adjusted accordingly. Rich moved to approve to fully fund the lighting cost, and this was seconded. Discussion followed. The board voted unanimously to approve the motion. Sharon will communicate with Chris and Anita to procure payment and apprise the board and caretakers on a delivery timeline.

2024 Prime Time Draw Preparation Jeff shared prepared draft copies for an updated reservation form and a new form that provides insight into how expanded member information can assist the reservation committee in meeting Prime Time requests. He requested board input and edits before these forms are finalized. The draw is scheduled to take place on April 24th, 2024, between 6-9pm at the Garfield home in Wallingford. BOT members are invited to attend the draw in-person. Jeff said he plans to utilize an online randomizer that will assign a draw number to each member. As in the past, board members will have the first 7 positions in the first draw, and the last 7 positions in the second draw. Jeff said he will share the source of the online randomizer tool with board members. Member draw positions and Prime Time information will be published to the membership one month in advance of the draw, on the 24th of March.

Timing and process for a possible transition to new board member

John shared the need to discuss a possible board member replacement since Kelly and Christi have their membership for sale. Kelly shared that he and Christi continue as DHBA members and he would like to remain on the BOT until their share is sold. At this time, there is no pending sale and he will let the Board know if that changes. He stated he did not see any conflicts between their home ownership in Decatur Northwest and membership in DHBA. The BOT agreed with this position and are pleased to have Kelly continue on the board.

Caretaker Compensation

John shared a recent email from caretakers that noted the 2024 State of Washington minimum wage increase to \$16.28/hr. The board reviewed a 2017 legal determination by the Washington state employment law firm hired by the DHBA. The determination clarified that the DHBA is not subject to Washington minimum wage requirements. BOT discussion followed, considering an increase in caretaker salary in recognition of their excellent work. It was moved, seconded and unanimously agreed to increase 2024 caretaker annual salary by approximately \$3,400. Chris will confirm the start date for the increase and he will also consult our DHBA accountant to determine new deduction amounts. Rich agreed to contact caretakers to discuss.

There was no additional BOT business and the meeting was adjourned at 8:37pm.

Respectfully submitted,
Sharon Schell, Secretary